

JFK ASSASSINATION SYSTEM  
IDENTIFICATION FORM

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AGENCY INFORMATION

AGENCY : CIA  
RECORD NUMBER : 104-10331-10193  
RECORD SERIES : JFK  
AGENCY FILE NUMBER : PROJFIELDS-CORRESPONDENCE

Released under the John F. Kennedy  
Assassination Records Collection  
Act of 1992 (44 USC 2107 Note).  
Case#:NW 53217 Date: 06-22-2017

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DOCUMENT INFORMATION

AGENCY ORIGINATOR : CIA  
FROM : WICKHAM. C/EXT SUPP GROUP, IMS/DO  
TO : THE RECORD  
TITLE : MEMO: FIELD STATION RECORDS  
DATE : 08/28/1998  
PAGES : 2

SUBJECTS : JFK ASSASSINATION  
DO FIELD RECORD

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[R] - ITEM IS RESTRICTED 104-10331-10193

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28 August 1998

MEMORANDUM FOR THE RECORD

SUBJECT: Field Station Records

~~CIA SPECIAL COLLECTIONS  
RELEASE IN FULL  
2000~~

1. (U) The DO record schedule has been reviewed and approved by the National Archives and Records Administration. It states that all information that meets retention criteria is stored in the DO Records System at Headquarters. Information retained in the field is strictly for convenience and may be destroyed when no longer needed. All unique information must be sent to Headquarters for retention purposes.
2. (S) This records' maintenance practice serves two primary purposes. First, in the event of a hostile situation the field office can destroy their files and latter reconstitute them from information contained within the DO Records System. Secondly, we can satisfy DO search requirements by searching the records at Headquarters. This minimizes delays in responding to the request and minimizes impacts on field station personnel.
3. (S) The question specifically focused on Mexico City for the years 1963-1964 and Moscow for the years 1959-1962. We checked the record system to verify the fact and we do not hold any separate file collections from Moscow or Mexico City field stations.

  
Fredrick C. Wickham, Jr.  
Chief, External Support Group, IMS/DO

CL BY: 0524343  
CL REASON: 1.5(C)  
DECL ON: X1  
DRV FROM: COL 19-87

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SUBJECT: Field Station Records

IMS/ESGFWickhamx44448:mjk (28 August 1998)

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